

# Building Blocks for Kids Richmond Collaborative

## How to Resolve a Case of Bullying at your Child's School

1. Figure out the bullying landscape at your school. What does the data say about your school? You will need this data to reinforce your concerns and to show that you know how it affects the larger student population.

Look up the data here: <http://goo.gl/OVrUfm>

2. Talk with the school staff and explain your concern; also request a meeting with the principal
3. Document everything that has happened (including meetings with principal and other school officials) in a notepad or on your cellphone. Keep track of all of the work you have done to try to resolve the issue.
4. Ask for the school's anti-bullying policy and read the district's policies on school climate and child safety

Board policies can be found at the bottom of this page:

<http://www.wccusd.net/Domain/1146>

5. Attend a School Site Council (SSC) meeting and voice your concern. Ask the SSC members for support in resolving this issues. It is a good idea to present the school's bullying data here and offer recommendations about what can be done.

SSC meeting dates must be posted 48hrs in advance outside of the school in a visible place. You can also ask your school principal when the next SSC meeting will take place.

6. Has your child been threatened? If so, file a police report and make sure you get the case number
7. File a written complaint with the school through the formal Uniform Complaint Process (UCP)
8. Attend a school board meeting if all else has failed or if the bullying concern came up during the last few months of school.

Check out the Board of Education meeting schedule here:

<http://www.wccusd.net/page/70>

### For your knowledge:

- Know what the definition of bullying is. The definition can be found under the Education Code 86900(r) or the link here <http://goo.gl/uC6lja>.

If none of the above worked, what are the next steps?

Contact Building Blocks for Kids' Community Engagement Department at 415-483-4089 or at [dgalicia@bbk-richmond.org](mailto:dgalicia@bbk-richmond.org)